**Pierce County Fire Chiefs’ Association**

**Meeting Minutes**

**June 6, 2013**

1. **Call to Order**

Vice President Keith Wright called the Pierce County Fire Chiefs’ Association meeting to order at 11:30 a.m. at West Pierce Fire & Rescue, Station 21 located at 5000 Steilacoom Blvd SW, Lakewood, WA. The following were present:

Bob Hudspeth, Eatonville FD Pat McElligott TFD

Jim Sharp, WPFR Mitch Sagers, WPFR

Paul Tinsley, WPFR Lloyd Christianson, WPFR

Karl Roth, WPFR Eric Norton, WPFR

Gary McVay, WPFR Dan Rankin, WPFR

John Burgess, GHFMO Eric Watson, GHFMO

Steve Nixon, GHFMO Eric Waters, GHFMO

Bill Jarmin, GHFMO Tom Sutich, GHFMO

Keith Wright, CPFR Pat Donovan, CPFR

Baron Banks, CPFR Tim Pierce, CPFR

Judy Murphy, CPFR Kevin McIntyre, CPFR

Guy Allen, PCFD #16 Bob Vellias, SPFR

Chris Grant, SPFR Reggie Romines, GFR

Ryan Baskett, GFR Jerry Thorson, EPFR

Jim Jaques, EPFR Garry Olson PCFD #23

Mike Smith, PCFD #26 Jay Wiggins, PCFD #27

Ken Parrish, PCDEM Dic Gribbon, PSCAA

Norma Pancake, PCEMS Joe Quinn, Attorney

Gary Franz Denise Menge, Recorder

1. **Flag Salute**

Jim Sharp led the flag salute and welcomed everyone to WPFR. There has been some turn over and changes recently. He introduced Eric Norton, their new A/C of Communications. In January they began a contract with Steilacoom and they are in conversations with DuPont. They are also gearing up for their levy in August which is 35% of their operating budget.

1. **Approval of Minutes**

It was moved and seconded to approve the May 2, 2013 meeting minutes as presented. MOTION CARRIED.

1. **Treasurer’s Report**

Ryan Baskett presented the Treasurer’s Report for Kathy Hale. There is $8,083.99 in the account with the EMS account balance of $8,257.69. A separate account for the Pinnacle Conference funding was created and has a balance of $6,000.00 for a grand total account balance of $22,341.68. Kathy Hale has requested the Audit Committee perform an audit by the end of the month. It was moved and seconded to approve the Treasurer’s Report as presented. MOTION CARRIED.

1. **Correspondence**

None.

1. **Guest Speaker**

Vice President Wright reported our guest speaker, Lowell Porter, was not able to make it today. He was a friend of the State Trooper whose memorial service is today.

1. **Unfinished Business**

**Joint Resolution and LOS:** Gary Franz reported that a couple of documents were emailed out the other day. One of the documents is the draft OVFR Capital Facilities Plan (CFP) template. He received a few edits from Attorney Quinn after he had sent the documents out that has been forwarded to Joe Pestinger at OVFR to make. The committee meets the second Thursday of each month. The CFP has to be completed in the template format so that there is consistency throughout the County. If anyone has any questions – please contact Gary Franz. The Joint Resolution is a final document. It is a resolution between the Chiefs and Commissioners Associations that will go to the county. Eric Waters moved and Lloyd Christianson seconded to approve and adopt the Joint Resolution. Discussion followed regarding the addendum to the Joint Resolution. The CPSC standard was used which is nationally recognized and is consistent with the NFPA standard. The only change to this document is to update the times to the current CPSC standards that was just released. This will not change the method or ideaology at all. Attorney Quinn stated we are following the same methodology as the schools used for impact fees. Jim Sharp suggested the document be amended to the current CPSC standard. MOTION CARRIED.

1. **New Business**

Nothing at this time.

**COMMITTEE REPORTS:**

1. **Audit Committee**

Steve Nixon reported they are working on scheduling a day to get together to perform the audit.

1. **Banquet/Awards Committee - DORMANT**
2. **Nominations Committee - DORMANT**
3. **UASI Committee**

Ken Parrish reported they will be voting tomorrow. $100,000 citizen preparedness, there was a full allocation for vulnerable population training of $140,000 and an ancillary project for the Sheriffs aviation program maintenance.

1. **Emergency Management Committee**

Guy Allen reported the PC Resource document has been completed and posted to the website. There were some significant changes made to it. Next Tuesday morning at Station 18 will be the Annual Refresher training.

1. **Impact/Mitigation Fee Committee**

Report given earlier in the meeting.

**DIVISION REPORTS:**

1. **EMS**

Judy Murphy reported they have a meeting scheduled next Wednesday with the first ACO (Affordable Care Organization) in Pierce County to solidify EMS’s position. They are interested in the work we can provide for heart failure patients management, etc. She will report back at the August meeting.

It was reported at the EMS meeting last week the advances that are being made by the Franciscan Stroke Center. They are still meeting with hospitals on electronic data exchange. EPFR and CPFR will be a pilot with Good Sam. Also, protocol updates are being worked on.

**16 A. MetroTraining**

No representative present.

**16 B. Training – TEW Training/Exercise**

Gary McVay reported there were three (3) exercises over the last few weeks – 2 active shooter and 1 water exercise. Applications have been turned in for officer development speakers. EPFR will be hosting one and WPFR will be hosting one.

**16 C. Training – TEW Equipment**

Mitch Sagers stated he had nothing to report.

1. **Fire and Life Safety**

Eric Waters reported with warmer weather in May and looking at burn bans, etc. they would like to coordinate and maximize messaging regarding burn bans to eliminate confusion. DNR has set dates every year from July 1st through September 30th and only on DNR land. He would like to see coordinated county-wide burn bans with King, Kitsap and Snohomish Counties. Also, he would like to work with DNR regarding their hazard signs and consistency with them as well.

Juvenile Fire Setters program to train educators. This training can be court ordered. PC Fire Marshals, EPFR, WPFR, CPFR, and Gig Harbor are working to collectively maintain this program.

Eric distributed a document regarding the private bridge issue Gig Harbor dealt with last year. He has drafted a template document for private bridge load rating and structural reports, etc. Attorney Quinn helped with the document. Gig Harbor had open public forum meetings and educating the public on this issue before they did it.

Drownings in the region, the YMCA is offering a program and the initiative is to make sure that every elementary aged child learns how to swim in Thurston and Pierce County.

**OUTSIDE AGENCY REPORTS:**

1. **South Sound 911**

Jim Sharp reported a lot of things have been happening and things are moving forward. Andrew Neiditz is the Executive Director. The 700 Radio project is moving forward and three brand new sites are getting ready to break ground. The PSAP consultant is working on a needs assessment and facilities study. The Operations and Policy Boards had a workshop last week that was facilitated by Attorney Quinn and E/D Andrew Neiditz. It was well attended and there was strong commitment and collaboration. Last week a delegation was sent to San Francisco regarding the Federal broadband network initiative for public safety. This is a massive undertaking. The State budget proposals is looking at $15 million from dedicated 911 funds to balance the budget. He just wants to put this on everyone’s radar so they aware. Communications next generation funding, when they take money out of the fund, it then becomes locally funded which then in turn impacts us. It’s an important issue to be aware of. Keith Wright will bring this up at the State Chiefs legislature meeting next week.

1. **Department of Emergency Management**

Ken Parrish reported the 2013 grant guidance came in after a 6 month delay on May 27th. Normally there is a 60-90 days to complete, however, the State has given them 30 days to complete and submit. This is an extremely short timeline. The RCC was briefed yesterday. All committees for funding = $662,000.00 is the total received. The Feds have also attached a 24 month grant performance period and no extensions allowed.

1. **Pierce County EMS**

Norma Pancake reported head injuries reporting is being requested by Dr. Waffle.

1. **Fire Marshal**

No representative present.

1. **State Chiefs**

Keith Wright reported the conference was held last month and 5 from Pierce County attended. It would be nicer to have a bigger representation from Pierce County. It is a great opportunity to network and he encouraged everyone to attend next year.

The attorney generals office ruling on simple majority, if raising cap then majority is needed. They are working on getting an official ruling on this.

1. **King County Fire Chiefs**

No representative present.

1. **PS Clean Air Agency**

Dic Gribbon stated if brochures are needed, please let him know and he will get them out. Also, if your agency has a public event or a monthly or quarterly newsletter that goes out to the public, they are more than happy to give information for these.

1. **PC Fire Commissioners**

Dan Rankin reported their last meeting guest speaker was Andrew Neiditz from SS911. Their next meeting is on June 27th at Key Peninsula.

1. **Dept. of Natural Resources**

No representative present.

1. **Good of the Order**

There is no July meeting. The August meeting will be held at Browns/Dash Point.

Keith Wright reported AC Bryan Pearson will be retiring at the end of this month. He introduced Kevin McIntyre, Assistant Chief of Training.

Pat McElligott thanked everyone for their assistance with the LODD memorial service for Al Nejmeh. It was a very good turnout.

Ryan Baskett stated next week at GFR they will be hosting a function for Reggie Romines retirement. He would like to publicly recognize him for his mentorship given.

Gary McVay reported the Water Rescue Plan has been signed off by the Coast Guard. He is hoping the Regional Plan will evolve to include Swiftwater and Closed water as well.

Eric Waters stated he forgot to mention earlier with regards to the private bridges and roadways. Gig Harbor personnel are not allowed to cross any unrated bridges. Just something to be aware of if they were to be called into your jurisdiction on mutual aid, etc.

1. **Adjournment**

There being no further business, the meeting adjourned at 12:42 p.m.

Denise Menge

Recording Secretary

*The next Regular Meeting will be August 1, 2013 at Browns/Dash Point.*